

1 **FLORIDA SOCIETY OF ANESTHESIOLOGISTS BYLAWS**

2

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1 **BYLAWS OF THE**
2 **FLORIDA SOCIETY OF ANESTHESIOLOGISTS, INCORPORATED**

3
4 **CHAPTER 1 - MEMBERS**

5
6 1.01 The categories of membership in this Society are Active, Affiliate,
7 Resident/Fellow, Retired, Life, Honorary, Educational, Educational Student,
8 Medical Student and Anesthesiologist Assistant.

9
10 1.02 **ACTIVE MEMBER:** Doctors of medicine who are licensed in the State of
11 Florida, and who are engaged in the practice of Anesthesiology, who live in the
12 state of Florida and/or practice in the state of Florida and who meet at least one of
13 the following requirements:

- 14
15 a) Successfully completed a training program in anesthesiology, accredited
16 by the Accreditation Council of Graduate Medical Education or
17 equivalent organization, or the American Osteopathic Association.
18 b) Certified as a Diplomate of the American Board of Anesthesiology or the
19 equivalent in Osteopathic Boards.
20 c) Certified by the Royal College of Physicians and Surgeons of Canada.
21 d) Fellow of the Royal College of Anesthetists or equivalent organizations.
22 e) Was approved for Active Membership with this Society prior to
23 September 17, 1978.
24 f) Practice at a VA hospital in Florida or in employment by the United States
25 Government
26

27 1.03 **AFFILIATE MEMBER:** Doctors of medicine who have some interest in
28 anesthesiology and related subjects but who do not meet the requirements in
29 Section 1.02, or scientists who are not physicians but are interested in
30 Anesthesiology.

31
32 1.04 **RESIDENT/FELLOW MEMBER:** Doctors of medicine who are engaged in
33 training in Florida on a full-time basis in an approved residency or fellowship
34 training program in Anesthesiology and or its subspecialties, accredited by the
35 Accreditation Council of Graduate Medical Education or the American
36 Osteopathic Association. Eligibility for this category of membership ceases with
37 the completion or discontinuance of the member's training.
38

39 1.05 **RETIRED MEMBER:** Doctors of medicine who are no longer actively engaged in
40 the practice of Anesthesiology, and who have been an Active or Affiliate member
41 of a component society of the American Society of Anesthesiologists for a
42 minimum of (20) years or have reached the age of 70. Active members of this
43 society who are disabled and therefore unable to engage in the practice of their
44 profession for one year or more, shall at their request be placed in retired
45 membership status upon receipt of a completed ASA disability waiver by the FSA

- 1 Executive Director. When they resume active practice they must so notify the
2 Office of the Executive Director and shall thereupon be reinstated as active
3 members.
- 4
- 5 1.06 LIFE MEMBER: Past Presidents of the American Society of Anesthesiologists
6 who reside in the State of Florida.
- 7
- 8 1.07 HONORARY MEMBER: Doctors of Medicine who have rendered years of
9 faithful service to this Society or who have attained exceptional eminence in
10 Anesthesiology or related subjects. Nominations for Honorary membership shall
11 be endorsed by two members of the Board of Directors. The Board of Directors
12 shall approve all nominations by a majority vote of the eligible voting board
13 members.
- 14
- 15 1.08 EDUCATIONAL MEMBER: A non-physician provider of anesthesia care
16 including but not limited to Advance Practice Nurse, Dentist (DDS), Nurse
17 Anesthetist (NA), Physician Assistant, Veterinarian (DVM).
- 18
- 19 1.09 EDUCATIONAL STUDENT MEMBER: An Educational Student member shall
20 be either an Anesthesiologist Assistant student or a Nurse Anesthetist student.
- 21
- 22 1.10 MEDICAL STUDENT MEMBER: A Medical Student member shall be an
23 individual in full-time training at an approved U.S. or international medical
24 school.
- 25
- 26 1.11 ANESTHESIOLOGIST ASSISTANT MEMBER: An Anesthesiologist Assistant
27 member shall be an anesthesiologist assistant who is a Fellow member in good
28 standing of the American Academy of Anesthesiologist Assistants (AAAA).
- 29
- 30 1.12 Affiliate, Resident/Fellow, Retired, Life, Honorary, Educational, Educational
31 Student, Medical Student and Anesthesiologist Assistant members shall be
32 entitled to participate in all functions of the Society, except they shall not have a
33 vote.
- 34
- 35 1.13 Active and Resident/Fellow members are required to maintain membership in the
36 American Society of Anesthesiologists and any member who fails to comply with
37 this provision shall be dropped from membership in the Society.
- 38
- 39 1.14 Any member may resign from membership in the Society at any time by
40 delivering written notice of such resignation to the office of the Executive
41 Director. Resignation from membership shall not relieve the member from
42 obligations due and owing to the Society at the time of resignation. Members will
43 be advised that resignation in FSA also determines resignation from ASA, per
44 bylaws requirements. FSA will notify ASA of resignation. Members may

1 reactivate their membership by paying all dues owed to FSA and ASA if rectified
2 within the time frame specified by ASA bylaws.

- 3
4 1.15 Any member whose membership has been revoked by the ASA for any reason
5 will automatically and immediately have said membership revoked by the FSA.
6 Exceptions for Honorary Membership will be made on a case-by-case basis as per
7 1.07.
8

9 **CHAPTER 2 - ASSESSMENTS**

- 10
11 2.01 The amount of the annual assessment for members shall be determined by the
12 Board of Directors after consideration of the annual budget for the next year and
13 shall be announced to the membership not less than one month before the due date
14 of the assessment.
15

- 16 2.02 Honorary, Life, and Retired members who are members in this category before
17 October 1, 1984, shall be exempt from annual dues and assessments.
18

- 19 2.03 Annual assessments shall be due and payable on January 1 of each year. A
20 member shall be deemed delinquent if the dues are unpaid by March 31. After
21 notification, and if delinquent on May 1, all member benefits shall be suspended
22 until dues for the current year have been paid.
23

- 24 2.04 Active members on duty with the U. S. Armed Forces shall have assessments
25 suspended for the duration of such service.
26

- 27 2.05 The Board of Directors may, during unusual circumstances, such as illness or
28 extreme hardship, suspend assessments of any member, subject to annual review.
29

30 **CHAPTER 3 - REGULAR AND SPECIAL SESSIONS**

- 31
32 3.01 The Society shall hold one or more educational sessions each year.
33

- 34 3.02 The regular annual session shall be held at a time and place as selected by the FSA
35 Program Committee and approved by the Executive Committee, such selection to
36 be made at least two years in advance of the date of the session.
37

- 38 3.03 The regular annual session shall be known as the Annual Meeting of the Society
39 and shall include both a scientific program, provided by the FSA Program
40 Committee, and at least one business meeting to transact any and all business that
41 shall come before the members.
42

- 43 3.04 Twenty Active members shall constitute a quorum for a business meeting at a
44 regular or special session. Each voting member shall be entitled to one vote on all
45 matters brought to a vote of the members.

- 1
2 3.05 It shall be the duty of the Secretary to screen the membership so that non-voting
3 members shall not be included in determining whether or not there is a quorum,
4 nor be allowed to vote.
5
6 3.06 Special sessions may be called by the President or the Board of Directors and
7 must be called by the President within thirty (30) days upon request by signed
8 petitions from 10% of the Active Members of the Society.
9
10 3.07 Special and regular sessions shall be held at the time and place fixed by the Board
11 of Directors. Electronic meetings shall be permissible when it is determined in the
12 best financial interest of the society and as other issues may arise. Technological
13 requirements for electronic meetings shall include the Society hosting the meeting
14 via the internet with audio and visual access for the members.
15
16 3.08 Notice of special sessions and the subject or subjects to be presented and the
17 business to be transacted shall be forwarded to each member at least two weeks
18 prior to the proposed special session.
19

20 **CHAPTER 4 – DISTRICT DIRECTORS**

- 21
22 4.01 The Florida Society of Anesthesiologists, Inc. will be composed of five (5)
23 districts. They will be designated as the North, Central, East, West and South
24 District.
25
26 4.02 A map showing the counties comprising each District is added as Appendix I to
27 these Bylaws.
28
29 4.03 Each District shall elect three (3) directors from said District. These will be
30 known as District Directors.
31
32 4.04 All District Directors shall have been a voting member of this Society prior to
33 election and shall practice in the elective District.
34
35 4.05 The term of office of each District Director shall be for three (3) years beginning
36 immediately after the adjournment of the regular annual meeting. Initial elections
37 for District Director may be staggered terms in order to assure that approximately
38 one-third (1/3) of the District Directors shall be elected each year.
39
40 4.06 Nominations for District Director shall be made at the Annual meeting by voting
41 members or as presented by the Board of Directors.
42
43 4.07 Should only one nomination for a District Director position be received, such
44 nomination shall be equivalent to election.
45

1 4.08 The election of District Directors will be made at the Annual Meeting by a
2 majority of the members voting.

3
4 4.09 The Secretary of this Society shall certify the election.

5
6 4.10 Vacancies in the office of District Director shall be filled by the Board of
7 Directors, pursuant to Section 617.0809(2) of the Florida statute which provides
8 that, when the Board fills a vacancy on the Board of Directors, the person so
9 appointed serves out the unexpired term of his or her predecessor in office.

10 11 **CHAPTER 5 - ELECTION OF OFFICERS AND THEIR DUTIES**

12
13 5.01 The officers shall be elected at the Annual Meeting as provided for in these
14 Bylaws. In the event that the Board of Directors determines that it is in the best
15 interest of the society to hold an election during a regular or special session via an
16 electronic meeting, the election communication and balloting may be held via any
17 acceptable form of verifiable communication as approved by the Board of
18 Directors and permissible by law.

19
20 5.02 Nominations for offices shall be made from the floor by a voting member or as
21 presented by the Board of Directors. Nominees for officer positions must have
22 been voting members of the Society for at least one year.

23
24 5.03 Election of officers and other officials shall be by direct secret ballot unless a
25 single candidate is nominated, whereupon a vote may be taken by voice.

26
27 5.04 The majority of votes cast shall be necessary to elect Officers, ASA Director and
28 Alternate Director, ASA Delegates, FMA Delegates, and Directors. Plurality may
29 be used to elect ASA Alternate Delegates and FMA Alternate Delegates as
30 described in the Policies and Procedures.

31
32 5.05 The term of the President, President Elect, Vice-President, Secretary, Treasurer,
33 Assistant Treasurer, and Immediate Past President shall be for one year and take
34 effect at the conclusion of the meeting at which the elections occurred. The terms
35 of office of the ASA Director and Alternate Director from Florida shall be for
36 three years and take effect at the conclusion of the next ASA annual meeting.

37
38 5.06 The President shall counsel with all other officers, delegates, committee members
39 and members toward the best interest of the public and of this Society; shall
40 attempt to further the aims and objectives of the Society to the fullest extent; and
41 shall perform such other services as custom, necessity and parliamentary usage
42 require. In the event of the death, resignation or removal from office of the
43 President, the President-Elect shall forthwith succeed to the office of the President
44 for the remainder of the term of the current President. The President-Elect will
45 then also serve the anticipated term as President.

- 1
2 5.07 The President-Elect shall, upon expiration of the term of the President,
3 automatically succeed to the office of President. In the event of the death,
4 resignation or removal from the office of President-Elect, the office shall remain
5 vacant until the next regular session, at which time the membership shall elect a
6 president to serve for the presidential term which such President-Elect would have
7 served.
8
- 9 5.08 The Vice-President shall assist the President and President-Elect in the
10 performance of their duties as they may be requested to do so and shall represent
11 the President when requested at any meeting of the Society or Committees or at
12 any other functions.
13
- 14 5.09 The Secretary shall act as the Corporate Secretary insofar as the execution or
15 authentication of official documents or the institution of official actions are
16 required as well as carry out all other duties as outlined in the Policies and
17 Procedures of the Society.
18
- 19 5.10 The Treasurer shall be the custodian of, or supervise the person with custody of,
20 all monies, securities, valuable papers, books and records of the Society, as well
21 as carry out all other duties as outlined in the Policies and Procedures of the
22 Society.
23
- 24 5.11 The Assistant Treasurer shall assist the Treasurer in all the duties of the Treasurer
25 and keep current in the duties of that office as outlined in the Policies &
26 Procedures of the Society.
27
- 28 5.12 The Secretary, Treasurer, Assistant Treasurer, and the President shall be bonded at
29 the expense of the Society in such amount as the Board of Directors deem
30 necessary.
31
- 32 5.13 In the event that the office of President is vacated prematurely, the President Elect
33 shall assume the role of President. The ASA Alternate Director from Florida shall
34 assume the role of ASA Director should that office be prematurely vacant. A
35 vacancy in the ASA Alternate Director position will be filled by appointment
36 from the Executive Committee until the next Annual Business meeting at which
37 time a candidate shall be elected to fulfill the remainder of the term. All other
38 vacancies will remain open until an election at the next Annual Business meeting.
39

40 **CHAPTER 6 - ASA DELEGATES AND ALTERNATES**

- 41
42 6.01 The term of office of Delegates to the American Society of Anesthesiologists shall
43 be for three years and commence immediately. Initial elections for Delegates may
44 be staggered terms in order to assure that approximately one-third (1/3) of the
45 Delegates shall be elected each year. The terms for ASA alternate delegates, FMA

1 delegates, and FMA alternate delegates are for one year and shall commence
2 immediately.

3
4 6.02 Each ASA Delegate and Alternate Delegate shall have been a voting member of
5 this Society for at least one year prior to election to office. Delegates and
6 Alternate Delegates to the FMA need not be voting members for at least one year,
7 but they must be members of the FMA.

8
9 6.03 Each District, as defined in Appendix I, will be entitled to at least one Delegate.

10
11 6.04 The election of Delegates will be made at the Annual Meeting by a majority of the
12 members voting.

13
14 6.05 The number of delegates and alternate delegates elected by the Society to the
15 House of Delegates of the American Society of Anesthesiologists shall be in the
16 manner provided and required by that Society and the powers and duties of such
17 delegates or alternate delegates shall be as therein defined.

18
19 6.06 In the event a delegate is unable to attend a meeting or session of the House of
20 Delegates of the American Society of Anesthesiologists any elected Alternate
21 shall be eligible to serve in this position during that meeting or session, provided
22 that such is permissible under applicable ASA policy.

23
24 6.07 Delegates are charged and alternates are expected to attend each meeting of the
25 House of Delegates of the American Society of Anesthesiologists and any
26 caucuses or other scheduled meetings.

27
28 6.08 In the event of the death, resignation or removal of a delegate from office, the
29 Board of Directors, pursuant to 13.09, may appoint one of the Alternate Delegates
30 to serve as Delegate, as specified in 6.05 and 6.06. The alternate delegate shall
31 assume the duties of office until the next Annual Meeting, when a new delegate
32 shall be elected to complete the original term. An Alternate Delegate seat that
33 becomes open for any reason during the term will not be filled until the next
34 annual business meeting.

35 36 **CHAPTER 7 - COMMITTEES**

37
38 7.01 The standing committees of this Corporation shall be as follows:

- 39
40 a) Charter, Bylaws and Rules Committee
41 b) Economics Committee
42 c) Program Committee
43 d) Communications Committee
44 e) Membership Committee
45 f) Legislative Affairs Committee

- 1 g) Nominations Committee
- 2 h) Judicial Committee
- 3 i) Critical Care Medicine Committee
- 4 j) Residents Committee
- 5 k) Executive Committee
- 6 l) Pain Medicine Committee
- 7 m) Past Presidents' Advisory Council
- 8 n) Office Based Anesthesia Committee
- 9 o) Audit Committee
- 10 p) Obstetric Anesthesia Committee
- 11 q) Transplant Committee
- 12

13 7.02 The President, except as otherwise provided herein may appoint a Chairman and
14 members of ad hoc Committees to serve during that President's term of office.
15 The Chair of each Standing Committee listed in 7.01, with the exception of the
16 Executive Committee and Residents Committee, shall be a voting member of the
17 Board of Directors.

18
19 7.03 Each Committee shall submit an annual report via electronic communication to
20 the Executive Director not later than thirty days before each regular session and
21 shall submit such other reports as the Directors require. Failure to submit a written
22 report will result in requirement of a verbal report at the regular session. If no
23 report is deemed necessary by the committee chairperson, said chairperson should
24 notify the Secretary and Executive Director that no report will be submitted.

25
26 7.04 No functions outside of those authorized by the Charter, the Bylaws, or the
27 Policies and Procedures may be undertaken by any Committee without the
28 approval of the Board of Directors.

29
30 7.05 Expenditures by Committees may be anticipated and included in the annual
31 budget for presentation to and approval by the Society or the Board of Directors.
32 Statements for the approved expenditures shall be certified by the Chairs of the
33 various committees and forwarded to the Secretary-Treasurer for payment.

34
35 7.06 THE CHARTER, BYLAWS AND RULES COMMITTEE shall consist of at least
36 three (3) members, at least one of whom is an FSA Past-President. Its duties shall
37 be to consider matters pertaining to the Charter, Bylaws and Rules and to make
38 recommendations to further the work of the Society.

39
40 7.07 THE ECONOMICS COMMITTEE shall consist of at least (3) three members, at
41 least one of whom shall have served on the retiring committee. Its duties shall be
42 to investigate matters affecting the economic status of the practice of
43 Anesthesiology, making such recommendation as it shall deem fit. Under the
44 direction of the Board of Directors and in cooperation with the Legislative
45 Committee, it shall represent this Society in aiding the membership to secure and

- 1 enforce legislation and regulatory rulings in the interest of the specialty of
2 Anesthesiology.
3
- 4 7.08 THE PROGRAM COMMITTEE shall consist of at least six (6) members, at least
5 one of whom shall have served on the retiring committee. This Committee shall
6 facilitate the selection of meeting sites and dates and will plan, prepare and secure all
7 scientific and educational programs and make arrangements for all meetings of the
8 Society. The Committee shall, at an appropriate time prior to each session, furnish
9 the President and Secretary with a program showing arrangements and the order in
10 which papers, discussions and business matters are to be presented. The President
11 and the Chairperson of the Program Committee shall appoint sub-committees as
12 needed.
13
- 14 7.09 THE COMMUNICATIONS COMMITTEE shall consist of at least three (3)
15 members, at least one of whom shall have served on the retiring committee.
16 Duties of the Committee shall encompass all matters relating to the improvement
17 of the practice of Anesthesiology in the eyes of organized medicine and the public
18 at large. This committee will also oversee all Society interaction with electronic
19 media, including, but not limited to, social media. Their responsibility shall be to
20 maintain the website of the society and monitor the interaction of our website and
21 related social media outlets.
22
- 23 7.10 THE MEMBERSHIP COMMITTEE shall consist of at least five (5) members, at
24 least two of whom shall have served on the retiring committee. The Committee
25 shall make investigations concerning applicants for the categories of membership
26 and shall encourage qualified members of the medical profession to apply for
27 membership. It shall approve the credentials of members who shall desire to
28 register at regular sessions.
29
- 30 7.11 THE LEGISLATIVE AFFAIRS COMMITTEE shall consist of at least (3) three
31 members, at least one of whom shall have served on the retiring committee. This
32 Committee shall be knowledgeable of all legislative, regulatory and court actions
33 affecting Anesthesiology which may emanate from Federal, State or County
34 governments, and also from actions of AMA and FMA. The Committee shall also
35 represent this Society in aiding the membership to secure and enforce legislation
36 and rulings in interest of the specialty of Anesthesiology.
37
- 38 7.12 THE NOMINATIONS COMMITTEE shall consist of Immediate Past President
39 as Chair, President, President Elect and two board members at large. The
40 committee shall develop recommendations for candidates for positions coming
41 open due to terms that are expiring. Recommendations will be submitted to the
42 board of directors who will then vote to approve the proposed slate of candidates.
43 The approved slate will then be forwarded to the membership for review no later
44 than 30 days prior to the election held during the regular session (annual meeting).
45

- 1 7.13 THE JUDICIAL COMMITTEE shall consist of a Chairman and four members
2 who shall be the immediate five past active Presidents. The least recent Past-
3 President shall be the Chairman. The committee shall hear and consider all
4 specific questions of ethics, discipline, professional relationships and the rights
5 and standing of members, whether in relation to other members, this Society or
6 other individuals or organizations. Furthermore, the Judicial Committee shall be
7 the body that puts forth the nomination, if applicable, of the annual Distinguished
8 Service Award.
9
- 10 7.14 THE CRITICAL CARE MEDICINE COMMITTEE shall consist of at least three
11 (3) members, at least one of whom shall have served on the retiring committee.
12 The committee shall be responsible for all matters pertaining to the
13 anesthesiologist's role in Acute Care Medicine, Critical Care Medicine,
14 Pulmonary Medicine and medically related fields. In conjunction with the
15 chairman of this committee, the president of this society shall appoint a liaison to
16 the Florida Society of Respiratory Therapy, Inc., and other associations as deemed
17 necessary.
18
- 19 7.15 THE RESIDENTS COMMITTEE shall consist of up to two (2) resident
20 representatives from each of Florida's anesthesiology residency programs. The
21 responsibilities of the committee shall be to promote and encourage resident
22 awareness of and involvement in all activities of the Society; to effectuate resident
23 participation on FSA standing committees, and to recommend Delegates from the
24 state of Florida to the ASA Resident Component House of Delegates during the
25 ASA Annual Meeting.
26
27
- 28 7.16 THE EXECUTIVE COMMITTEE shall consist of the President-Elect as Chair,
29 the President, Immediate Past President, Vice President, Secretary, Treasurer, and
30 Assistant Treasurer. Florida's ASA Director will also serve on the Executive
31 Committee as a non-voting member. The functions of the Committee shall
32 include, but not be limited to:
33 a) Review the annual budget
34 b) Review FSA assets
35 c) Review the dues structure
36 d) Review staff compensation and/or management agreement
37 e) Propose changes relating to the above to the Board of Directors.
38
- 39 7.17 THE PAIN MEDICINE COMMITTEE shall consist of at least three (3) members,
40 at least one of whom shall have served on the Retiring committee. A majority of
41 the committee shall be involved in the practice of pain medicine. The committee's
42 duties shall be to consider matters and recommend policies pertaining to the
43 practice of pain medicine, and to assist members in the practice of pain medicine.
44

- 1 7.18 THE PAST PRESIDENTS ADVISORY COUNCIL shall consist of the past
2 presidents of the FSA. The chair shall be the immediate past president. The duties
3 of this committee shall be to serve as a source of information for the present board
4 of directors.
5
- 6 7.19 THE OFFICE BASED ANESTHESIA COMMITTEE shall consist of at least
7 three (3) members. This committee shall monitor standards and staffing of
8 anesthesiology in surgery performed in the office of surgeons or surgical groups.
9 Not included would be situations in hospitals or in surgical centers. This
10 committee would monitor office safety and standards for surgery and anesthesia
11 performed in physician offices, and, with board approval, make recommendations
12 to regulatory authorities regarding office safety and standards of patient care and
13 assist regulatory agencies in data collection and interpretation for office surgery
14 and anesthesia.
15
- 16 7.20 THE AUDIT COMMITTEE shall consist of at least five (5) members of the
17 Board of Directors, of which no more than two (2) members may serve on the
18 Executive Committee. The chair of the audit committee shall be the Treasurer or
19 Assistant Treasurer, in good standing, as appointed by the President and all
20 members shall be independent in order to serve on this committee. The audit
21 committee shall have access to financial expertise, whether in the form of a single
22 individual serving on the committee, or collectively among committee members.
23 The Committee shall have the powers and responsibilities as outlined in the
24 Policies and Procedures of the Society.
25
- 26 7.21 THE OBSTETRIC ANESTHESIA COMMITTEE shall consist of at least three
27 (3) members. Duties of the Committee are to address issues related to obstetric
28 anesthesia including, but not limited to, issues related to patient care and
29 economics.
30
- 31 7.22 THE TRANSPLANT COMMITTEE shall consist of at least three (3) members,
32 all of whom actively practice transplant anesthesia. The committee shall be
33 responsible for all matters pertaining to the anesthesiologist's role in transplant
34 anesthesia and medically related fields.
35

36 CHAPTER 8 - MEDICAL ETHICS

- 37
- 38 8.01 Members of the Florida Society of Anesthesiologists must adhere to the
39 "Guidelines for the Ethical Practice of Anesthesiology," as written and
40 periodically amended by the American Society of Anesthesiologists.
41
42
43
44
45

CHAPTER 9 - AMENDMENT OF BYLAWS

1
2
3 9.01 These Bylaws may be amended, altered, rescinded or new Bylaws adopted by
4 action of the members at any regular or special session, by a majority vote of the
5 members present, provided a quorum is present.

6
7 9.02 A copy of the proposed amendment or new Bylaws shall be sent to the members
8 not less than ten days prior to such regular session.

9
10 9.03 These Bylaws may also, at the discretion of the Board of Directors, be amended,
11 altered, rescinded, or new Bylaws adopted. Amendments, alterations, rescinded
12 change(s) or new Bylaws may be adopted by a mail vote of the voting members. If
13 permitted by law and so determined by the Board of Directors the vote of the
14 voting members may be held via electronic communication. For either mail or
15 electronic voting, the following stipulations must be met: members must be
16 provided with a copy of the proposed amendment alteration, rescinded change(s)
17 or new Bylaws; and a date shall be noted which clearly indicates the date the mail
18 or electronic ballots must be received by the society office. The number of
19 members voting on the question must equal to or exceed the number needed for a
20 quorum, and if so the question shall be determined by the majority of those votes.

CHAPTER 10 - REFERENDUM

21
22
23
24 10.01 The membership at a regular or special session or the Board of Directors by a two-
25 thirds vote of the Directors present at a meeting at which a quorum is present, may
26 order a general referendum on any question then pending before the meeting or
27 the Board.

28
29 10.02 The question shall be submitted to the voting members of the Society, who may
30 vote by mail or electronic communication as provided for by law or approved by
31 the Board of Directors, and if the members voting in favor of the proposed action
32 comprise a majority of all of the voting members of the Society, then such action
33 shall be authorized to be taken.

34
35 10.03 When submitting the question, the President may fix a reasonable time limit
36 within which a member's vote must be received by the Secretary.

CHAPTER 11 – RESIGNATION AND REMOVAL FROM OFFICE

37
38
39
40 11.01 Any officer, director or delegate of this Society may resign from office by
41 delivering a written notice of resignation to the office of the Executive Director.
42 Any such resignation need not be accepted to be effective.

43

- 1 11.02 Any director of this Society may be removed from office, with or without cause,
2 by the vote of a majority of all voting members, which vote shall be taken either at
3 a regular or special session or by written agreement.
4
- 5 11.03 Any officer of this Society may be removed from office, with or without cause, by
6 a majority vote of the Board of Directors at a meeting at which a quorum is
7 present.
8
- 9 11.04 Any delegate of this Society may be removed from office, with or without cause,
10 by a majority vote of the Board of Directors at a meeting at which a quorum is
11 present.
12
- 13 11.05 A successor for the unexpired term of any director, officer or delegate who has
14 resigned or been removed from office shall be designated in accordance with the
15 Charter, these Bylaws and applicable law.
16

17 **CHAPTER 12 - FUNDS AND EXPENSES**

- 18
- 19 12.01 Funds of this Society shall be raised by an annual per capita assessment on each
20 classification of members other than those exceptions listed in these Bylaws
21 (Section 2.02).
22
- 23 12.02 The amount of the assessment shall be established by the Board of Directors in the
24 manner provided in Chapter 2 of these Bylaws.
25
- 26 12.03 Funds may also be derived from voluntary contributions, from bequests, from
27 patents, copyrights, by income from this Society's publications and in any other
28 manner approved by the Board of Directors.
29

30 **CHAPTER 13 - BOARD OF DIRECTORS**

- 31
- 32 13.01 The Board of Directors, which shall be responsible for the management of the
33 affairs of the society, shall be composed of the following:
34 a) President
35 b) President Elect
36 c) Immediate Past President
37 d) Vice-President
38 e) Secretary
39 f) Treasurer
40 g) Assistant Treasurer
41 h) Directors, ASA Delegates and Alternate Delegates
42 i) ASA Director from Florida
43 j) ASA Alternate Director from Florida
44 k) Chairs of the FSA Standing Committees
45 l) Delegates of the FMA

- 1
2 13.02 If an individual is elected to more than one position which is entitled to a vote on
3 the Board of Directors, such individual shall have only one vote on questions
4 before the Board.
5
- 6 13.03 All members of the FSA Board of Directors are permitted to vote on motions or
7 decisions made by the Board provided they are Active members.
8
- 9 13.04 The Board of Directors shall meet at the call of the President or upon written
10 request of four members of the Board and shall have authority to act in the interim
11 between regular sessions unless a special session is called, on all business affairs
12 which are not delegated elsewhere by the Charter and Bylaws.
13
- 14 13.05 The Board of Directors may take any action not in conflict with former actions of
15 the membership as may be necessary to meet unforeseen situations, exercising the
16 full power of the Society, provided it may not act to bind this Society in any way
17 beyond the next regular session.
18
- 19 13.06 The Board of Directors shall make inquiry concerning the practice of
20 Anesthesiology in Florida and have authority to adopt such methods as may be
21 deemed most efficient to improve and increase interest in this practice and shall
22 encourage postgraduate and research work.
23
- 24 13.07 The Board of Directors shall have the power to create Committees from its
25 number and, subject to the requirements of applicable law, to endow them with
26 authority to act in the interim between meetings of the membership and of the
27 Board upon any specific matter which would ordinarily require special meetings
28 of the Directors. These Committees may be augmented by appointment of
29 additional Active members who are not Directors.
30
- 31 13.08 The Board of Directors shall account for and pay all monies received by it to the
32 Treasurer.
33
- 34 13.09 The Board of Directors has the power to inspect and audit the accounts of the
35 Secretary-Treasurer, other officers, the Committees or other officials of this
36 Society at any time and shall see that annual reports are made on all matters
37 pertaining to the finances or expenditures of the Society.
38
- 39 13.10 In the event of a death, resignation or removal from office of any officer, director
40 or delegate of the Society, the Board, pursuant to Article VI of the Charter, may
41 appoint a successor to fill the vacancy until the next Annual Meeting, except as
42 otherwise provided in these Bylaws.
43
- 44 13.11 The Board of Directors shall meet during each regular session and at such other
45 times as meetings are called as herein provided. A majority of the members of the

1 Board shall constitute a quorum. Electronic meetings shall be permissible when it
 2 is determined in the best financial interest of the society and as other issues may
 3 arise. Technological requirements for electronic meetings shall include the Society
 4 hosting the meeting via the internet with audio and visual access for the Board
 5 members.
 6

7 13.12 The Board of Directors may appoint an Executive Director who may be, but need
 8 not be, a member, for a term and stipend determined by it to be reasonable after
 9 good faith inquiry. The board may also contract with a management company, for
 10 a fee determined to be reasonable after good faith inquiry, to provide an Executive
 11 Director and other management and administrative staff and services to the
 12 Society.
 13

14 13.13 Such Executive Director and/or management company shall perform such duties
 15 of the Secretary and Treasurer as are assigned by the Board of Directors, and such
 16 other duties as the Board of Directors may prescribe to the extent of the law.
 17

18 13.14 Such Executive Director and/or management company shall be bonded in an
 19 amount fixed by the Board of Directors, the premium therefore to be paid by the
 20 Society.
 21

22
 23 **CHAPTER 14 - SEAL**
 24

25 14.01 The Society shall have an official seal which at all times shall remain in the
 26 custody of the Secretary, or Executive Secretary and/or management company, as
 27 determined by the Board of Directors, the design thereof to be fixed by the Board
 28 of Directors.
 29

30 **CHAPTER 15 - RULES OF ORDER**
 31

32 15.01 All deliberations of the membership or any group thereof shall be governed by
 33 parliamentary procedure contained in the latest edition of Sturgis' Standard Code
 34 of Parliamentary Procedure, when not in conflict with applicable Florida law, the
 35 Charter, these Bylaws, or policies and procedures adopted by the Board of
 36 Directors. A volunteer parliamentarian should be appointed for each regular and
 37 special session.
 38

39 **CHAPTER 16 - AFFILIATION**
 40

41 16.01 This Society is a component society of the American Society of Anesthesiologists
 42 and is possessed only of those rights and powers conferred on it by the opinion of
 43 the American Society of Anesthesiologists.
 44

1 16.02 No rules, regulations or policies adopted by this organization shall be in conflict
2 with those of the American Society of Anesthesiologists.

4 **CHAPTER 17 - DISTINGUISHED SERVICE AWARD**

5
6 17.01 A Distinguished Service Award may be granted annually to an individual who has
7 significantly contributed to anesthesiology in the state of Florida. Nomination for
8 this award will be made by the Judicial Committee and presented to the Board of
9 Directors for ratification. The award will be presented at the annual meeting.

10 11 **CHAPTER 18 – INDEMNIFICATION/INSURANCE/PERSONAL LIABILITY**

12
13 18.01 The Society shall, to the extent that such indemnification is covered by insurance
14 purchased by the Society, indemnify any current or former officer, director,
15 delegate, member volunteer, employee and agent of the Society (“Indemnitee”)
16 against any and all expenses and liabilities actually and necessarily incurred by
17 him or her or imposed upon him or her in connection with any claim, action, suit
18 or proceeding to which he or she may be or is made a party (“Action”) by reason
19 of being or having been such officer, director, delegate, member volunteer,
20 employee or agent, except in the event of self-dealing, willful misconduct,
21 recklessness or a knowing violation of criminal law. The indemnification
22 provided herein shall not be deemed exclusive of any other rights to which such
23 officer, director, delegate, member volunteer, employee or agent may be entitled
24 under any statute, agreement or otherwise and shall not restrict the power of the
25 Society to make any indemnification permitted by law. Any Indemnitee hereunder
26 shall be entitled as of right to have his or her expenses in defending any Action
27 paid in advance by the Society prior to final disposition of such Action, provided
28 that the Society receives a written undertaking by or on behalf of the Indemnitee
29 to repay the amount advanced if it should ultimately be determined that the
30 Indemnitee is not entitled to be indemnified for such expenses. In the event of the
31 settlement of any Action, the indemnification provided for herein shall be
32 effective only if the Board of Directors shall approve such settlement and
33 reimbursement as being in the best interest of the Society.

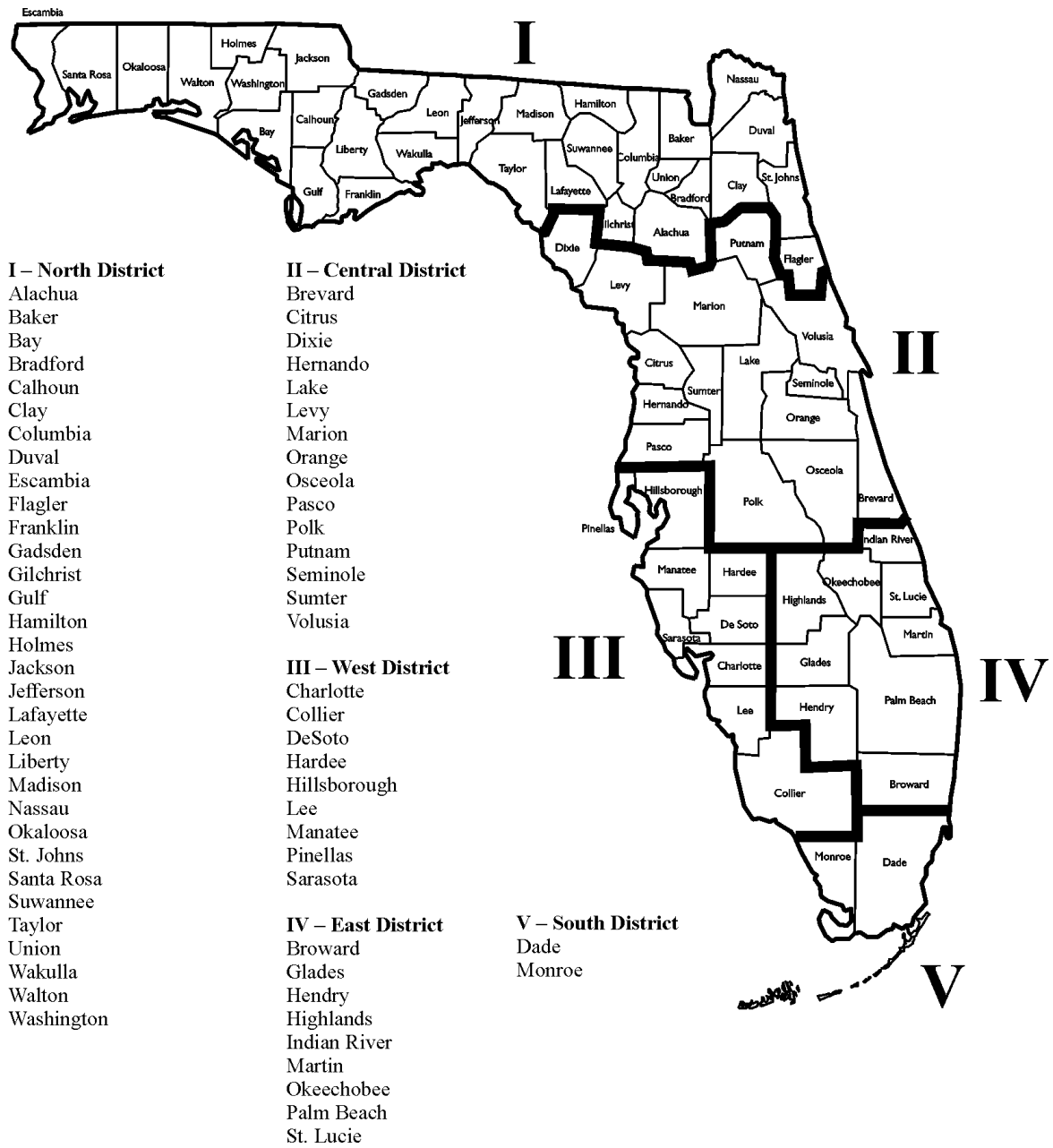
34
35 18.02 The Society may purchase and maintain insurance to protect itself and any person
36 eligible to be indemnified hereunder against any liability or expense asserted
37 against or incurred by such person in connection with any Action, whether or not
38 the Society would have the power to indemnify such person against such liability
39 or expense by law or under the provisions of this Chapter.

40
41 18.03 No officer or director of the Society shall be personally liable for monetary
42 damages for any action taken in the capacity of officer or director unless the
43 officer or director breached or failed to perform the duties of the office and the
44 breach or failure to perform constituted criminal conduct which the officer or
45 director had no reasonable cause to believe was lawful, willful misconduct which

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4

personally benefitted the officer or director directly or indirectly, or recklessness or an act or omission committed in bad faith.

1 **APPENDIX I**
 2 **MEDICAL DISTRICTS (MEMBERSHIP)**
 3 **FOR THE FLORIDA SOCIETY OF ANESTHESIOLOGISTS**
 4



5
 6